

(Note: *Action items are italicized.*)

Call to Order:

- Board of Directors Meeting called to order by Pearl Abarca at 6:37pm.
- Tuesday, July 22, 2008 at the HDR office in Irvine, California.
- Attendance:
 - Board of Directors (7 of 8 present, quorum has been met):
 - Pearl Abarca, President
 - Peter Do, Vice President of Internal Affairs and Website Coordinator
 - Gary Gilbert, Vice Present of External Affairs
 - Diego Rosso, Vice President of Student Chapters
 - David Suh, Secretary
 - Erik Brown, Treasurer and Research Projects Coordinator
 - Gayla Fecher, Overseas Projects Coordinator
 - Also present:
 - Michael Gonsior, Kenya Project Team Health Point Person
 - Clay Stevens, Kenya Project Team Leader

Board Meeting Minutes from June 2008 Approval

- Motion to approve by Pearl Abarca, no objections --> Motion approved.
- Note: The most up-to-date meeting minutes are posted on Google Groups.

President's Report: By Pearl Abarca

- EWB West Coast Regional Workshop
 - October 10-12, 2008 in San Luis Obispo, California.
 - Signups now available (flyers handed out).
- 2008 International Water Conference
 - December 1-5, 2008 at the University of California, Irvine.
 - 400-600 attendees expected from all over the world, including dignitaries.
 - Gayla Fecher volunteered to give presentation.
 - Presentation to present info about EWB-OC, including current projects (especially water projects), technical and fundraising needs, etc.
 - *Gayla Fecher to submit two-page abstract for presenter entry within the next week.*
 - *Gayla Fecher to prepare a general presentation about EWB-OC, presentable for multiple occasions.*
 - Presentation may be rehearsed at a future Board of Directors Meeting.
- FLOW film (<http://www.flowthefilm.com>)
 - Produced by Oscilloscope Pictures.
 - Film is a documentary about the world water crisis.
 - To be released during the week of September 12, 2008.
 - EWB-OC Board tentatively approves hosting a public viewing.
 - *Pearl to ask movie producers exactly what involvement is requested from EWB-OC.*
 - *All Board Members shall look more into this before a final approval.*

Internal Vice President's Report: By Peter Do

- Repository of Membership Database
 - Collects information about members' backgrounds and experience for better understanding of what professional disciplines are represented.
 - *Peter, James McBryan (Website Committee, Research Project Team), and Gayla Fecher to look into using websites like SurveyMonkey to collect data.*

External Vice President's Report: By Gary Gilbert

- *Gary to meet with ASCE lifetime members on August 7th, Michelle Garde (El Salvador Project Team Leader) to present.*
- ASCE to have a student night on November 20th. EWB-OC to have an info booth.
 - *Peter Do to purchase a vinyl sign for EWB-OC to be used for future info booths.*
- Promotions at other organizations.
 - Info booths, presentations, etc.
 - *Gary to develop a calendar of other organizations' upcoming meetings.*
- Next General Meeting tentatively set for September 9th.
 - *Peter Do to contact Bill De Jong (Local Community Activity Committee) about RBF office as a possible venue.*
 - *Peter Do to ask Jeremy Livermore within the next week about the possibility of presenting on his recent trip to Liberia.*
 - *Peter Do to look into possible sponsors.*

Student Chapters Vice President's Report: By Diego Rosso

- First General Meeting of EWB-UCI planned for second week of October (Week 2 of Fall Quarter).
 - EWB-OC members welcome to attend student chapter meetings.
 - Perhaps someone from EWB-OC can present at one or more student chapter meetings during the school year.

Treasurer's Report: By Erik Brown

- 1 new official EWB-OC member in the past month.
- Currently 21 official EWB-OC members.
- \$105 donation received from previous General Meeting.
- \$500 petty cash available on hand.

Secretary's Report: By David Suh

- Possibility of brochures to distribute during General Meeting.
 - (Sample from EWB-LA passed around.)
 - *David to draft an info brochure for EWB-OC.*
- Organizational chart feedbacks.
 - *David to update the chart with latest information and provide to Peter Do for website.*
- Next mass email to be sent out next week.
 - Nearly 100 email addresses now in database.
 - *All Board Members shall verify that the information in the calendar (on EWB-OC's website) is accurate and up-to-date by the end of the week.*

Local Community Projects:

- Corazon Project (Tijuana, Mexico)
 - Still need to resolve with A.J. Directo (Honduras Project Team Leader) on whether the September event is still on.
 - Kristina Schneider (EWB-SoCal President) gave a go-ahead from the EWB-USA's standpoint.
- No Serve Day on July 26th -- coming too soon to effectively participate as a group.
- *Peter Do to ask Bill De Jong whether he wishes to become Local Community Projects Coordinator, a position vacated by Jeremy Livermore.*

Fundraising Coordinator's Report: By Gary Gilbert (on behalf of Jessica Routt)

- Fundraising letter currently being drafted -- draft will be sent out soon for review.
- Polo shirts:
 - *Gary to obtain price quote for EWB-OC polo shirts.*
 - Minimum 70 shirts need to be ordered.
 - Polo shirts to be resold to pay for itself.
- Flyers for projects -- can be used for
 - (Example flyers handed out.)
 - *All project teams shall produce informational brochures describing their project.*

Social Coordinator's Report: By Gary Gilbert (on behalf of Jessica Routt)

- Happy Hour planned at the Irvine Spectrum. Details TBD.

Research Projects Coordinator's Report: By Erik Brown

- Research Projects Team had one meeting over the past month.
 - 6 people in attendance.
 - Still in scope mode and compiling info.
 - Has a well-developed wiki.

Health Topics/Matters for Overseas Travelers: By Michael Gonsior

- *Every overseas project team must have a Health Point Person; prefer medical professional.* (Michael is Health Point Person for Kenya Project Team)
- Upcoming seminars by the American Red Cross. *All overseas travelers must know one or more of these topics.*
 - CPR training (CPR protocol has recently changed)
 - First aid
 - AED defibrillator
 - Advanced emergency response (first course for paramedic training)
- Possible collaboration with organizations like Doctors Without Borders
 - May provide health assessments and information about practicing doctors at project destinations.
 - May provide Health Point Persons for overseas project teams.
 - *All overseas project team should look into the possibility of collaborating with medical-based humanitarian organizations (e.g. Doctors Without Borders).*

- Immunizations
 - *All overseas project teams shall gather information on necessary immunizations for their destinations and coordinate how best to provide to overseas travelers.*
 - Note: Some vaccinations, such as Hepatitis A/B, may require boosters over a 6-month span for long-term immunity.

Overseas Projects Coordinator's Report: By Gayla Fecher

- El Salvador Project Update
 - Met once in the past month; 13 people attended.
 - Assessment trip planned for January, estimated cost = \$10000.
 - Bobby (last name?) named as Technical Point Person.
 - Gary Gilbert named as Fundraising Point Person.
- Kenya Project Update
 - Had 3 meetings so far.
 - Estimated cost for 8-day assessment trip = \$17,000.
 - Looking for 6 additional people: 2 design point people, 2 fundraising point people, and 2 health point people.
- Honduras Project Team Update
 - Original planned project has been given to University of Portland Student Chapter.
 - Will have a conference call with EWB-USA to discuss options.
 - *Currently, four options exist:*
 1. Resurrect the previous project at Marcala as a smaller-scale project. (Originally a homegrown project by Gayla and EWB-USC.)
 2. Partner with University of Portland Student Chapter -- they are open to partnership.
 3. Individual team members are free to switch to the Kenya Project -- team is currently waiting for more members to submit to EWB-USA).
 4. Individual team members are free to switch to the El Salvador Project -- a homegrown project in partnership with ENLACE, highly unlikely to be awarded to another EWB-USA chapter

Adjournment: With no further business, the EWB-OC Board of Directors Meeting adjourned at 8:54pm.

Respectfully submitted,

David Suh
Secretary